



Guidelines of Admission for MFPC Corporate Member



Best Islamic Wealth Management
Qualification 2018/19
Championship Award (Advocacy) 2019
Best Islamic Finance Qualification 2016
Best Islamic Finance Education Provider 2015



Best Educational
Institute in Banking
and Insurance 2016
Awards



Honourable Commendation for
Financial Planning Awareness Programs
Wen Hui Award for Educational Innovation 2014



Network Malaysia
WE SUPPORT

Step 1: To Provide Supporting Documents with Certified True Copy (CTC)

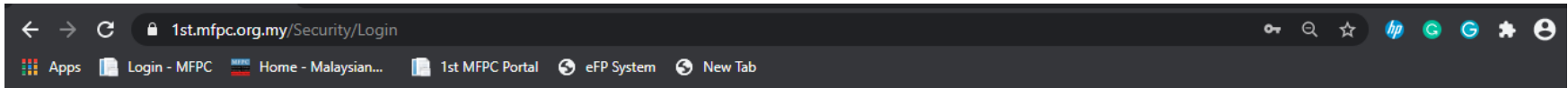
- a) Form 24 - (Paid up capital for a Sdn Bhd should be more than RM25,000)
- b) Form 49
- c) Form 9/44 - (Company established and operating for more than 1 year)
- d) Capital Market Service License (CMSL) and/ or Financial Adviser License or
- e) Form 7 (Labuan Financial Services Authority)
- f) M & A
- g) Activities of Services and past year track record
- h) Referral
- i) List of clients
- j) Company Profile and Logo (JPAG & A.I file)

Note:

Without complete supporting documents, MFPC Secretariat unable to process for the application.

Step 2: To Register in 1st MFPC Portal : <https://1st.mfpc.org.my/>

- Go to <https://1st.mfpc.org.my/>
- Click “Sign Up Now” to register for Corporate Member



MFPC Login

Username _____

Password _____

Remember me

Forgot Password?

SIGN IN

Not a member?

SIGN UP NOW



Step 2: To Register in 1st MFPC Portal : <https://1st.mfpc.org.my/> (Con't)

At MFPC Member Registration, choose “Corporate” at Membership Type.

1st MFPC

MFPC Member Registration

- The Email field is required.
- The Name is required and please provide name as stated in your NRIC.
- New IC must be in format yyymmddxxxyyyz. For other ID type, length must be at least 3 characters
- Please supply passport photo for photo identification.
- DOB is required
- Gender is required
- Salutation is required
- Age is required
- Race is required
- Phone is required
- Please fill in the phone number without hyphen(-) or plus(+).
- Address is required
- Highest Education is required

Login Details

Email:

This will serve as your login ID and notifications will be sent here.

Membership Type

Membership Category: Individual

Please select...

Individual

Corporate

Personal Details

Name:

Primary ▼ +

Mandatory to fill up details as follows:

- a) Email address – *PIC will receive any notification update/reminder from MFPC*
- b) Company Name
- c) Company Registration No.
- d) Paid Up Capital
- e) Authorised Capital
- f) Incorporation Date
- g) Total Staff
- h) Phone No - *PIC will receive any notification update/reminder from MFPC*
- i) Company Address

Step 3: To Create Password

After submit registration , you will receive an email to verify your 1st MFPC account to create your own password. The PIC whom to receive any notification update from MFPC shall keep the password created.

Note:

If you do not receive any email within few minutes, please check your Junk, Bulk or Spam folders. Mark the message as Not SPAM to avoid problems receiving our correspondence in the future.

1st MFPC

MFPC Member Registration Confirmation

- The Password field is required.
- The Confirm password field is required.

Login Details

Email:

This will serve as your login ID and notifications will be sent here.

Password: * ▲

Password must be 8-15 alphanumeric characters with these requirement

- number (0-9)
- lowercase letter (a-z)
- uppercase letter (A-Z)

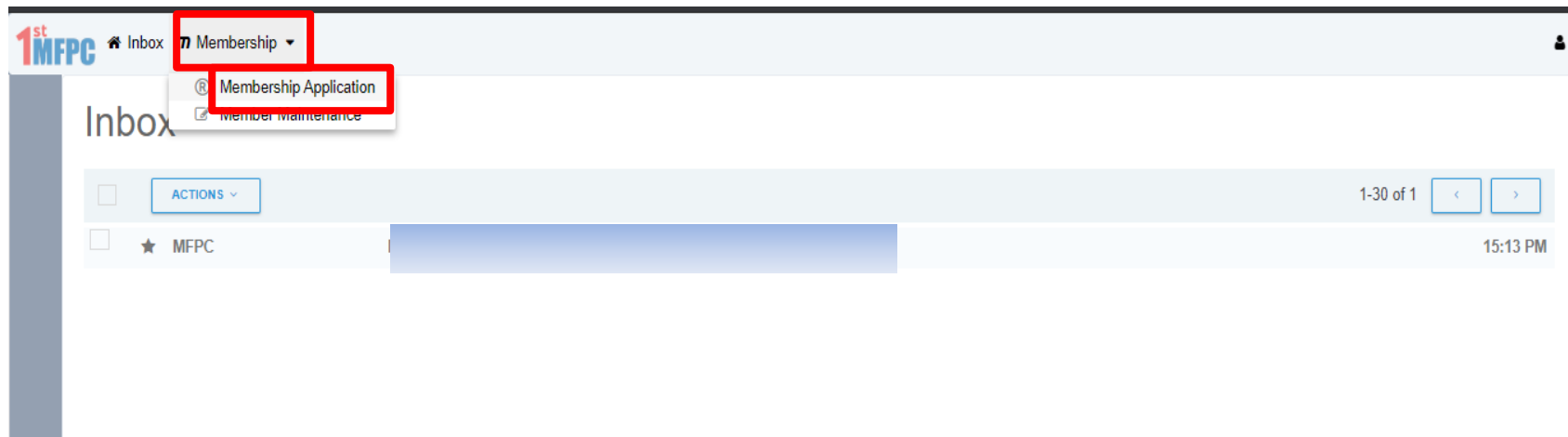
Confirm Password: * ▲

SUBMIT

Step 4: To Complete Registration

After confirm password, please login to complete the registration.

After login, go to Membership > Membership Application.



The screenshot shows the top navigation bar of the MFPC web application. The 'Membership' menu item is highlighted with a red box, and its dropdown menu is open, showing 'Membership Application' and 'Member Maintenance', both also highlighted with red boxes. The 'Inbox' menu item is visible to the left. Below the navigation bar, the 'Inbox' section is partially visible, showing a list of items with checkboxes and an 'ACTIONS' dropdown menu. The first item in the list is from 'MFPC' and is timestamped '15:13 PM'. The page indicates '1-30 of 1' items are shown.

Section 1: To fill up all Corporate Details

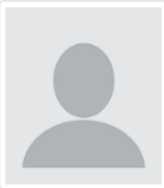
1st MFPC [Inbox](#) [Membership](#) ▼ 👤 ▼

1 Member Particulars 2 3 4

Membership Type

Membership Category: ▼

Corporate Details

Name:	<input type="text"/>	 <input type="button" value="SELECT IMAGE"/>
Company Registration No.:	<input type="text"/>	
Business Sectors:	<input type="text"/>	
Paid Up Capital:	<input type="text"/>	
Authorised Capital:	<input type="text"/>	
Incorporation Date:	<input type="text"/>	
Total Staff:	<input type="text"/>	
Website:	<input type="text"/>	

Section 2: To fill up Contact Details

1st MFPC [Inbox](#) [Membership](#) ▾

Website:

Contact Details

Phone: Mobile

Address Correspondence

Line 1:

Line 2:

Postcode:

City:

State:

Country:

Section 3: To fill up Nominee Representing from Company

Nominee Representing from Company (please provide two names)

Name:

NRIC:

Designation:

Name:

NRIC:

Designation:

Section 4: To fill up:

- 1) Objective and Activity of Service
- 2) Supporting Documents

Objective and Activity of Service

Objective:

Activity of Service and Past Year Track Record:

[SELECT FILE](#)

Supporting Documents

Please ensure you have provided true copies of the original document. The document is required for the evaluation of your application. If the copy is found not to be true, MFPC have the rights to decline your application and block you in the future applications.

Documents	Remarks	Attachment
Form 24		+ Add files...
Form 49		+ Add files...
Form 9 / 44		+ Add files...
Form 13		+ Add files...
Capital Market Service License (CMSL)		+ Add files...
Memorandum and Articles of Association (M&A)		+ Add files...
Activities of Services and past year track record		+ Add files...
Company Profile and Logo		+ Add files...

[SUBMIT](#)

Upon Membership Approval

1. Login to MFPC Portal <https://1st.mfpc.org.my>

- **Username:** Email address (as Registered with MFPC)
- **Password:** Your password (Or click “*Forgot Password*” at the login page if you have forgot your password)

2. To Pay for Subscription Renewal Membership Fee:

Option 1: To pay direct from the 1st MFPC Portal

- Go to **Membership > Member Maintenance**.
- Click **Membership > +Renew > Renew 2020**
- To proceed payment, click button **Make Payment > ipay88 > Pay Now**

Option 2: To request payment by LOU (Letter of Undertaking)

- Please request invoice from Membership Department by call at 03-6203 5899

3. To Download/ Print/Save Official Receipt

- Go to **Membership > Member Maintenance**.
- Click button “**Transaction History**” to print/Download/ Save your Official Receipts or Tax Invoice

4. To Download/ Print/Save Confirmation Letter

- Go to **Membership > Member Maintenance**.
- Click tab “**Membership**” to print/Download/ Save your Confirmation Letter

5. To Update Company Details:

- Go to **Membership > Member Maintenance**
- Click “**Contact**” to update correspondence address/ Phone No/ CEO’s name/ any related to company information details

Note:

*At same time, please notify MFPC Secretariat if there is any changes or update for company details.
Reason: MFPC required to update Corporate database.*

6. For e-ID Verification :

- Go to MFPC Website : <https://mfpc.org.my/>
- Click “**Membership**” > “**How to join us**”
- Tracking item by using:
- *Original IC Number/ Passport/ Company Registration Number Or Member Code*
- Enter the security code as display. If you having problem with security code, please click “**Search**” to refresh security code

Things to know:

Evaluation and Approval

- Membership Committee shall evaluate and approve any corporate application submitted to the MFPC Secretariat.
- Membership Committee reserves the right to request for additional documents and/or to call for a meeting with the applicant; and/or to decline the application.
- Vice President shall seek approval from the National Council to admit the new corporate member once the Membership Committee approved said application within 3 months.

Interview Session/Field Visit

Membership committee reserves the right to conduct interview session/ field visit on new applicant to be corporate member of the MFPC prior to approval.

Notification and Membership Certificate

- MFPC Secretariat will notify the applicant on their application status in accordance with the Membership Committee and National Council's decision in writing.
- Upon approval; new corporate member's company logo will be display onto the MFPC website and events collaterals when deem appropriate.

Duration of Membership

The corporate membership runs for 12 months and will be invoiced annually by system.

Corporate Membership Renewal

Corporate Member of the MFPC shall renew its membership on a yearly basis upon receipt of invoice. All yearly membership subscriptions shall be payable in advance on 1st January each year.

Type of Corporate Membership

Entrance Fees

•FSO Member	RM 1,000.00
•ChFSI	RM 5,000.00
•FSI Member	RM 500.00
•FSF Member	RM 100.00
•Affiliate Member – Corporate	RM 100.00

Yearly Subscriptions for Class of Membership

•ChPO	RM 1,000.00
•FSO Member	RM 1,000.00
•ChFSI	RM 1,500.00
•FSI Member	RM 1,500.00
•FSF Member	RM 500.00
•Affiliate Member – Corporate	RM 500.00

Withdrawal and Ceased of Corporate Membership

- Corporate Member who allows its arrears to exceed a period of three (3) months shall automatically cease to be a Member.
- Ceased corporate member will not be allowed to re-enter as corporate member for the next three years.

Corporate Membership Reinstatement

- Corporate Member who has discontinued its membership is required to apply for reinstatement by fulfilling all requirements imposed by the MFPC National Council from time to time.
- Reinstatement fee is same rate as yearly membership fee. Corporate membership wishes to reinstate its membership shall pay reinstate fee, current year membership fee and one year advance yearly membership fee.

For Example:

Company XYZ decided to discontinued corporate membership on 2017. The subscription renewal membership yearly basis is RM1500. On 2020, Company XYZ decided to activate corporate membership with MFPC. The amount this company need to pay for reinstate as follows

Item	Amount (RM)
Reinstatement Fee	1500.00
2020	1500.00

Total **3,000.00**

Hence, the total amount Company XYZ for reinstatement fee is **RM3,000.00**

Who can be the MFPC Corporate Members

Financial Institutions and organizations to be considered and/or invited to join as the MFPC corporate members including the followings;

No Industries

- 1 Asset Management Companies
- 2 Bank Negara Malaysia & Securities Commission's Agencies
- 3 Banks
- 4 Government Agencies
- 5 Insurance Companies
- 6 Takaful Companies
- 7 Takaful Operators
- 8 Unit Trust Companies
- 9 University / Education Training Providers
- 10 Professional & Trade Associates related to financial planning industry
- 11 Licensed financial planners/financial adviser
- 12 Congress and Conference companies involve in financial planning related subject matters
- 13 Professional practices/ financial intermediaries / corporate agencies support financial planning development; officially registered with the government /regulatory body / recognized by the principals/ trade association
- 14 System and software companies provide support to financial services industry

Note:

The Membership Committee shall not consider any corporate membership application from organizations conduct any having been declared insolvent, illegal or unlawful business and multi a-level marketing companies.



THANK YOU

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updated: 12 July 2022



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